

MARSTON ST LAWRENCE PARISH COUNCIL

Chairman: Mr R Gale, The Tile House, Marston St Lawrence. OX17 2DA

Parish Clerk: Mrs C Coles, 55 Gillett Road, Banbury. OX16 0DR

Telephone: 01295 276229

Email: parish.clerk@marstonstlawrenceparishcouncil.gov.uk

<https://marstonstlawrence.gov.uk>

To members of the Council:

You are hereby summoned to attend an Annual Parish Council meeting on Tuesday 13th May 2025 at 7.30pm in the Village Hall for the purpose of transacting the following business:-

AGENDA

- 25/19. Elections**
Election of Chair and signing of Acceptance of Office
Election of Vice Chair
- 25/20. To receive apologies for absence
- 25/21. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 25/22. To approve and sign the minutes of the meetings held on 18th February and 8th April 2025
- 24/23. To note any Matters Arising from the minutes not included on this agenda
- 24/24. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes)
- 25/25. To discuss the new website and costs and management of email addresses and costs
- 24/26. To receive an update on the Marston Inn
- 24/27. Annual Governance and Accountability Return 2024/25**
a. To approve and sign the Certificate of Exemption
b. To approve and sign Section 1
c. To approve and sign Section 2
- 24/28. Financial Report**
To receive an update on bank balances
- To approve the following payments:*
£128.50 to YU Energy (lighting March)
£15.05 YU Energy (lighting March)
£85.80 to EON (lighting maintenance)
£1129.69 to Akehurst & Eve (work to village hall fence)
£126.49 to YU Energy (lighting April)
£13.17 to YU Energy (lighting April)
£110.67 to YU Energy (lighting May)
£15.58 to YU Energy (lighting May)
£184.59 to Northants CALC (membership)
£241.36 to Parish Clerk (hours)
£60.20 to HMRC
- To review the budget sheet and risk assessment*

24/29. To receive an update on planning

New

- 2025/1603/LBC, Listed building consent to remove existing door and reinstate previous window, remove existing window and alter the opening to form a new door opening and insert joinery at Marston House, Thenford Road. Under consideration.

Old

- 2024/5540/LBC, Listed building consent to remove shower room including stud walls and ceiling, insulate south facing wall and vaulted ceiling relocate boiler (part retrospective) at Kyle Farm House, Thenford Road. Supported by PC.

To discuss any other planning applications received before the meeting

24/30. To receive the following correspondence

- WNC, Parish Conference on 12th June 2025

24/31. To receive Councillor's Reports

24/32. To note next meeting date and time

Please note, this is a public meeting and you may be filmed, recorded or published

08.05.25